

*Buckley Country Day Camp*  
 2 I. U. Willets Road  
 Roslyn, NY 11576  
 (516) 365-7760 / Fax (516) 869-0964

Date of Application \_\_\_\_\_  
 Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
 Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Telephone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_  
 E-mail address \_\_\_\_\_  
 Are you at least 18 years old (as of June 28<sup>th</sup>)? \_\_\_\_\_ If not, please, state your age. \_\_\_\_\_

*\*Applicants under the age of 18 must have working papers to give us at the time of interview.*

Can you provide your own transportation to and from camp? \_\_\_\_\_  
 (If providing your own transportation, work hours are 8:30 a.m. to [approx.] 4:30 p.m.)

Would you like to be considered for a position as a Bus Counselor? \_\_\_\_\_  
*\*Bus Counselors are required to take the bus to and from camp every day. They are the first on the bus, last dropped off, and are responsible for the campers on their bus. You will be paid extra for being a Bus Counselor. It is not guaranteed we will have a position for you.*

Are you eligible for employment in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

What type of position are you looking for at Buckley Camp? \_\_\_\_\_

Salary Desired \_\_\_\_\_ Dates Available: From \_\_\_\_\_ to \_\_\_\_\_  
*\*It is important that these dates are accurate. Please be sure to check your calendar to see when school/work ends and when it begins again.*

Education

→ High School

Name	Date of Graduation

→ College

Name	Major	Date of Graduation

Employment History

Dates	Employer	Address	Phone #	Duties	Reason left?

Camp Experience

Dates	Camp	Director	Camper or Staff?

Please list any special talents, skills or hobbies you may have. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Continued on the other side.

## References

*\*Give the names, addresses and telephone numbers of 3 persons (not relatives) who have knowledge of your character, experience, and ability.*

Name	Address (street, city/state/zip)	Telephone #	Relationship to you

➔ **When you return your application please 3 include letters of recommendation (from the 3 references you listed above).**

*We will NOT consider your application unless we have all 3 letters.*

### **Do you have any of the following current certifications?**

\_\_\_\_\_ American Red Cross CPR for the Professional Rescuer \_\_\_\_\_ Responding to Emergencies  
\_\_\_\_\_ American Heart Association BLS-C \_\_\_\_\_ Water Safety Instructor  
\_\_\_\_\_ Nassau County Certification (Lifeguard) \_\_\_\_\_ Other

If other, please explain: \_\_\_\_\_

**List any other skill you possess that may help you to obtain a job at Buckley Camp.** \_\_\_\_\_

**List any classes or workshops that you believe you are capable of teaching or assisting:** \_\_\_\_\_

➔ **What contributions do you think you can make at Buckley Camp?** (Use a separate sheet if necessary.)

➔ **What contributions do you think a well-run camp can make to children?**

➔ **Write a brief biographical sketch of you, including any experience or training in which might have a bearing on the position that you are applying for.**

I, \_\_\_\_\_, for the purpose of employment, agree to the following:

Print Name

- 1) I have never committed, been charged with, or been convicted of any crime against children nor have I had any involvement in any child neglect or maltreatment proceedings.
- 2) I have never been charged with or been convicted of a felony.
- 3) I have never been convicted of a crime other than minor traffic violations.
- 4) Upon arriving at Buckley Country Day Camp, I agree to abide by all laws in relationship to drugs and alcohol. I also agree to be and remain free from any influence of drugs or alcohol while on the job.

If you do not meet or cannot agree with any of the above requirements, please use this space to explain. \_\_\_\_\_

As a condition of employment, I give my permission for Buckley Country Day Camp (BCDC) to conduct a background check on me, which will include but is not limited to a criminal background check and a review of sex offender registries. I understand that, if appointed, my position is conditional upon the information BCDC receives in my background check. I hereby release and agree to hold harmless from liability the BCDC, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, BCDC is not obligated to appoint me to a position. If appointed, I understand that prior to the expiration of my term, I am subject to suspension by the Headmaster or Director and removal by the Board of Trustees for violation of BCDC policies or principles.

I certify that the facts given forth in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements shall be grounds for my dismissal. I authorize investigation of all statements contained herein and the reference and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

\*Conviction of a crime, or pleading guilty to a criminal charge, will not necessarily disqualify you from a job for which you are applying. Each conviction or plea will be considered with respect to time, job relatedness, and other relevant factors.

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_